



MALLA REDDY ENGINEERING COLLEGE

(UGC Autonomous Institution, Affiliated to JNTUH,
Accredited by NAAC with 'A' Grade)
Maisammaguda (H), Dhulapally, Secunderabad,
Telangana State – 500100

Policy for Differently-abled Students

No.: MREC/POLICY/JAN-2015/06



Malla Reddy Engineering College (AUTONOMOUS)

(An Autonomous Institution approved by UGC and affiliated to JNTUH Hyderabad Accredited by NAAC with 'A' Grade,
Accredited by NBA of AICTE & Recipient of World Bank Assistance under TEQIP Phase - II, S.C 1.1)

MREC/POLICY/JAN-2015/06

Policy for Differently-abled Students

Admission policy:

- Equal educational opportunities are provided to the disabled students on par with the normal students.
- The Institution adheres to follow the instruction/order/norms set by the university from time to time.
- Appropriate number of seats as recommended by 'Equal opportunities protection of Rights & full participation Act,1995 for disabled students are allocated.
- Further to encourage the disabled students, their candidature is considered even in the open quota, over and above the reservation quota.

Facilities:

- The institute ensures disabled – friendly facilities in the existing infrastructure and in the infrastructure facilities that shall be created for the future use.
- Ramps shall be constructed for providing easy access to the physically disabled students.
- Disabled friendly washrooms shall be constructed in the ground floors of all the blocks to ensure comfortable access.
- Also, facilities for easy commutation like wheel chair, walking sticks, walkers shall be made available.

Career guidance and counseling:

- Career guidance and counseling cell shall give priority to the disabled students over the normal students for conducting counseling sessions.
- This cell shall explore suitable career opportunities for the disabled students.

Use of scribes for the examination:

- A Scribe can be appointed to the candidate who is blind or disabled from writing the examination with his/her own hand.
- A candidate seeking the assistance of a scribe shall submit an application to the Controller of Examinations through the Head of the concerned department, duly recommended, with the following documents.
 - Medical Certificate from Medical Officer of a Government District or higher-grade hospital or any other equivalent doctor, showing the inability of the candidate to write the examination with his/her own hand, which shall be attested by the HoD.
 - No relation Certificate - An undertaking by the student and the Scribe showing that there is no relation between them.
 - Attested copies of testimonials of the scribe.
 - One A4 size paper hand written matter which is written by the Scribe.
 - Three recent Passport size photos of the scribe attested by the HoD.
- The scribe appointed must be of lower grade education than the candidate and should not be studying in the same field (Engineering/Architecture).
- The Controller of Examinations shall arrange a suitable room for the candidate & the scribe and appoint an invigilator for the candidate who shall be changed on daily basis.
- If the disabled candidate (temporarily disabled) requests to write the examination with his own hand with an extra time (60 minutes for 3 hours examination i.e. 20 minutes per hour), he/she shall submit an application to the Director / Principal through the Controller of Examinations, seeking grant of extra time to write the examination, with concerned medical certificates.
- The permission granted in the case of permanently disabled students shall be valid for the entire period of their study in the program, whereas, in the case of temporary disability the facility extended shall be for the specific period only.

Faculty responsibility:

- Faculty shall implement necessary teaching practices to ensure proper learning by the disabled students.
- The IQAC shall arrange the necessary trainings to the faculty members to get trained in the specific teaching methodologies as applicable for the disabled students, as and when such cases arise.

Principal
PRINCIPAL
Malla Reddy Engineering College
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Malsammaguda, Dhulapally,
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